

Tuesday July 26, 2016

Chamber offices

7:30 – 9:00 am

Al Hasham, Dan Dagg, Frank Bourree, Shaun Cerisano, Gary Kinar, Carmen Charette, Lise Gyorkos, Patricia Jelinski, Natasha Reger, Mark Smith, Kris Wirk, Sang-Kiet Ly, Mark Mawhinney, John Wilson, Captain (Navy) Steve Waddell, Catherine Holt (CEO), Cheryl Wirch-Ryckman (Staff), Peggy Kulmala (Staff)
Regrets: Troy MacDonald

1. Approval of the agenda

Motion to approve June agenda

Moved by Gary Kinar

Seconded by Dan Dagg

Carried

2. Approval of June minutes

Motion to approve June minutes

Moved by Steve Waddell

Seconded by Carmen Charette

Carried

3. Approval of June Financials

Motion to approve June financials

Moved by Sang-Kiet Ly

Seconded by Frank Bourree

Carried

Finance Committee conservatively projects a \$55,000 deficit, dependent on performance of investment portfolio, event revenues and the like. WD projects and CEO recruitment were unexpected expenses that have negatively impacted the budget goals.

4. Chair's Remarks

- Chair, CEO and Chair of Governance Committee at Esquimalt AGM – 30 people attended.
- Summer Series events are going very well, well organized, well attended.
- Board Info session attended by six members. Nominations end Thurs at noon.
- Chamber Governors met, it was well attended. Insights valuable.
- Dave Marshall on behalf of GVHA asks The Chamber for 360 feedback process on its CEO. Board asked Frank Bourree to provide insights on behalf of Chamber.

5. Executive Retreat. Key take-aways include:

- 37 events of 68 events completed. Expected to surpass target.

- Membership on track. Expect to increase members. Select Board members and sales team meeting on Aug 5 to discuss how new/enhanced techniques, e.g. further incentivize account reps and leads.
- Increase of Chamber profile on track. For example, 102 of 150 media exposures achieved.
- Committee governance to be discussed at retreat. Consider reducing time commitment for volunteers, especially board members.

6. Chamber Integration Committee

Frank Bourree to join integration committee. Original request from Esquimalt was for two positions on The Chamber Board - one as 2nd Vice Chair. There were concerns from The Chamber board about the impact on its governance and by-laws.

Recommendations included appointing to The Chamber board a member of the Esquimalt Chamber transition committee as a bridging initiative. Additional years on the board would be served at the will of the membership as per normal voting procedures. Ideally this should set a solid governance path for any future integrations.

7. Chamber Retreat

Dinner for the board on Thursday. Full-day agenda for November 17. Early agenda items include membership focus, size of board, number of meetings and events audit for 2017.

8. CEO Update

Meetings with Victoria Mayor Helps, Esquimalt Mayor Desjardins as well as VicPD A/Chief went well. Discussions were very beneficial, especially about incorporating measures re: businesses and resident impact due to homelessness challenges and related service delivery.

Motion to adjourn

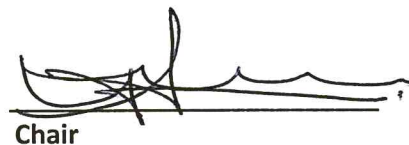
Moved by Patricia Jelinski

Seconded by Carmen Charette

Carried

9. NEXT MEETING: Sept 27 at 7:30 a.m.


Secretary


Chair

Nov. 17, 2016
Date